**Document 1**

**Designated Signatory of Lead Organisation**

In compliance with the SOLAS Funding Requirements, all funding documentation must be signed and dated by a designated signatory. The designated signatory should be the CEO/Principal and/or a staff member who has the authority to sign funding documentation and reporting returns. SOLAS recommends at least one additional signatory is nominated, **where appropriate.** Please provide official email addresses only to ensure GDPR compliance.

If there is any change to the designated signatory during the year, please tell SOLAS in writing to allinnovation@solas.ie

Can you please put the name of the person(s) authorised to sign funding documentation on behalf of your organisation in the table below:

|  |  |
| --- | --- |
|  Name of Organisation    |    |
|  Address    |    |

|  |  |
| --- | --- |
|  Name of Designated Signatory |    |
|  Position in Organisation     |    |
|  Email    |    |
|  Phone number    |    |